

BCT Strategic MPF Scheme BCT強積金策略計劃
ASSET SWITCH / CHANGE OF INVESTMENT MANDATE FORM
資產轉換 / 更改投資指示表格

Please note 請注意：

- Read the offering documents (including the Key Scheme Information Document and the MPF Scheme Brochure) (“Offering Documents”) of BCT Strategic MPF Scheme (“the Plan”) carefully before completing this form by visiting our website: www.bcthk.com. 填寫此表格前，請先細閱BCT強積金策略計劃(「本計劃」)的要約文件(包括主要計劃資料文件及強積金計劃說明書)(「要約文件」)。請瀏覽此網站：www.bcthk.com以閱覽該等文件。
- Members should note that investment markets could fluctuate significantly. Fund prices may go down as well as up. There is no guarantee that, given the time required to implement fund switching instructions, such instructions will achieve your desired results. Please carefully consider your own risk tolerance level and financial circumstances (as well as your own retirement plan) before making any investment choices. If in doubt, please contact your independent financial advisor for further details. 成員必須注意投資市場可能出現顯著的波動，基金單位價格可跌可升。由於處理有關基金轉換投資指示需要一定的時間，因此未必能夠保證達到閣下預期的結果。在作出投資選擇前，閣下必須小心衡量個人可承受風險的程度及財政狀況(包括閣下的退休計劃)。如有任何疑問，請諮詢閣下的獨立財務顧問了解更多詳情。
- Complete Section 2 if you wish to change the allocations of assets accumulated to date; complete Section 3 if you wish to change the investment mandate for future contributions and the transfer-in asset from other schemes; or complete both Sections (if applicable). 如選擇轉換帳戶內綜合結餘的資產，請填寫表格的第2部份；如欲更改未來供款及由其他計劃轉入之資產的投資指示，請填寫表格的第3部份；或同時填寫兩部份(如適用)。
- Use blue or black ball pen and complete this Form in BLOCK LETTERS. 請以藍色或黑色原子筆及正楷填寫此表格。
- “*” means delete whichever is inappropriate. Please insert “N.A.” if not applicable. 「*」請刪去不適用者。請在不適用處填上「不適用」。
- All amendments should be signed. 如有任何刪改，必須在旁加簽。
- The personal data to be supplied in this Form are to be used for the purpose(s) of processing your application(s) of asset switch and / or change of investment mandate as requested in this Form. 在本表格提供的個人資料，將被用作處理閣下在本表格內要求的資產轉換及 / 或更改未來投資指示申請。
- Under normal circumstances, (i) if we receive your instructions on asset switch / change of investment mandate before 4:00 pm (Hong Kong time) on any business day, your asset change instructions will be processed by using the fund price of the same business day while the change of investment will be effective on the next business day, (ii) if we receive your instructions on fund switching / change of investment mandate at or after 4:00 pm (Hong Kong time) on any business day, or anytime on a Saturday, public holiday or other non-business day, your asset change instructions will be processed by using the fund price of the next business day while the effective date of change of investment will be the second business day. 在一般情況下，(i)於每個工作天下午四時前(香港時間)收到的資產轉換 / 投資指示變更，本公司將根據當日的基金價格處理基金轉換指示，而投資指示則將於下一個工作天生效，(ii)如在下午四時(香港時間)或之後或在星期六，公眾假期或其他非工作天收到的基金轉換指示 / 投資指示變更，則轉換指示將根據下一個工作天的基金價格處理，而投資指示則於第二個工作天生效。
- If you have invested in the Default Investment Strategy (“DIS”) and would like to switch out from it and / or change your investment mandate to invest into other constituent fund(s) before the taking place of the annual de-risking on your birthday, we must receive your valid fund switching instruction and / or a new investment mandate (as applicable) before 4:00 pm on your birthday. 若閣下已投資於預設投資策略(「預設投資」)並想於生日當天執行每年的降低風險前將預設投資的基金單位轉出及 / 或更改閣下的投資指示以投資於其他成份基金，本公司需於閣下生日當天下午四時前收妥有效的基金轉換指示及 / 或新投資指示(視何者適用而定)。
- If the office of the Trustee is closed for the entire business day due to the Tropical Cyclone Signal No. 8 or above or a Black Rainstorm Warning is in force, the calculation of net asset value of the Constituent Funds under BCT Strategic MPF Scheme may be suspended. All instructions will be postponed to the next valid business day for processing. 當八號或更高之熱帶氣旋警告信號或黑色暴雨警告生效時，如導致受託人辦事處整個工作天暫停辦公，BCT強積金策略計劃下有關成分基金之資產淨值計算可能會暫停。所有指示將順延至下一個有效之工作天進行。
- Should you have any questions when completing this Form, please contact BCTCall Member Hotline at (852) 2842 7878. 如閣下於填寫表格時有任何疑問，請致電BCT積金熱線(852) 2842 7878查詢。

Section 1 – Scheme Member Details 第1部份 – 計劃成員資料

Name of Member 成員姓名 (Must be identical to HKID Card / Passport 必須與香港身份證 / 護照相同)

Mr. 先生 Ms. 女士 Mrs. 太太 Prof. 教授 Dr. 醫生 / 博士 (Please ✓ the appropriate box 請在適當方格內填上✓號)

English 英文

Surname 姓 _____

First Name 名 _____

Chinese 中文

Member Account Number 成員帳戶號碼 _____

or 或

HKID Card / Passport* Number 香港身份證 / 護照*號碼 _____

If you have more than one account in the Plan, please complete a separate Asset Switch / Change of Investment Mandate Form in respect of each account you would like to perform such instruction. Otherwise, the trustee may not be able to process your instruction. 如閣下在計劃內持有多於一個帳戶，並希望為不同帳戶作出資產轉換 / 更改未來投資選擇的指示，請為各有關戶口填寫一份資產轉換 / 更改投資指示表格。否則，受託人將可能無法處理閣下的指示。

Contact Phone Number 聯絡電話號碼 _____

Section 2 – Asset Switch for Existing Holdings 第2部份 – 現有投資的資產轉換

Important Note 重要事項:

- Members should note that the DIS is not a fund, it is a ready-made investment arrangement. Although DIS is a statutory arrangement, it does not guarantee capital repayment nor positive investment returns. Please refer to the Offering Documents for details. 成員請注意，預設投資並非一項基金，它是一項預先制定的投資安排。預設投資雖是法定安排，但不保證可償還資本或錄得正面投資回報。有關詳情請參閱要約文件。
- Before giving any Asset Switch instructions, please check all the existing balance under your different portion(s) by type of Mandatory / Voluntary / Flexible Voluntary. Simply fill in the “Switch Out” percentage for the investment choice(s) you would like to sell, and complete the “Switch In” percentage for the investment choice(s) you would like to buy (the “Switch In” must be 100% in total). For details of Asset Switch instruction, please refer to the Remarks in this Section. 在作出資產轉換指示前，請先了解閣下在強制性 / 自願性 / 靈活自願性供款部份的現有結餘，然後填上需要出售的投資選擇的「轉出」百分比，及所需要買入的投資選擇的「轉入」百分比（轉入總數必須為100%）。有關資產轉換之指示，詳情請參閱本部份的備註。

Please switch my existing holdings in the following manner 請按以下指示轉換本人的現有投資

Investment Choices 投資選擇	Code 代號	Investment Allocation Percentage % (Must be an Integer, min. of 1%) 投資配置百分比(須以整數填寫，最少1%)					
		Mandatory Portion 強制性供款部份		Voluntary Portion 自願性供款部份		Flexible Voluntary Portion 靈活自願性供款 部份	
		Switch Out 轉出	Switch In 轉入	Switch Out 轉出	Switch In 轉入	Switch Out 轉出	Switch In 轉入
Default Investment Strategy ⁺ 預設投資策略 ⁺	DIS						
Invesco Hong Kong and China Equity Fund 景順中港股票基金	HK						
Invesco Global Index Tracking Fund [△] 景順環球追蹤指數基金 [△]	GL						
Invesco Hang Seng Index Tracking Fund [△] 景順恒指基金 [△]	HS						
Invesco US Index Tracking Fund [△] 景順美國追蹤指數基金 [△]	US						
Invesco Asian Equity Fund 景順亞洲股票基金	AE						
Invesco Growth Fund 景順增長基金	GR						
Invesco Balanced Fund 景順均衡基金	BF						
Invesco Core Accumulation Fund 景順核心累積基金 (No automatic de-risking features 沒有自動降低投資風險特性)	CA						
Invesco RMB Bond Fund 景順人民幣債券基金	RB						
Invesco Capital Stable Fund 景順資本穩定基金	CS						
Invesco Age 65 Plus Fund 景順65歲後基金 (No automatic de-risking features 沒有自動降低投資風險特性)	65						
Invesco Global Bond Fund 景順環球債券基金	GB						
Invesco MPF Conservative Fund [#] 景順強積金保守基金 [#]	CP						
Total 合共 (%)			100%		100%		100%

⁺ Please refer to the information about the DIS in the Offering Documents 請參閱要約文件內有關預設投資的資料

[△] Please read the disclaimer of index providers in the Offering Documents 請參閱要約文件內有關指數供應商的免責聲明

[◇] Invesco US Index Tracking Fund and Invesco Global Index Tracking Fund are not an ESG fund in Hong Kong 景順美國追蹤指數基金及景順環球追蹤指數基金並非在香港的環境、社會和企業管治基金

[#] Previously known as Capital Preservation Fund 前稱保本基金

Remarks 備註：

1. A valid Asset Switch Instruction (as Section 2) must be such that (a) each Investment Allocation Percentage is specified as an integer, i.e. a whole number, of at least 1%, and (b) all of the Investment Allocation Percentages for "Switch In" column add up to 100% in total. If a Asset Switch Instruction does not comply with such requirements including, but not limited to cases where any Investment Allocation Percentage is specified not as an integer of at least 1% or all of the Investment Allocation Percentages for a "Switch In" column do not add up to 100% in total, the Asset Switch Instruction will be regarded as invalid. If the Investment Allocation Percentage for "Switch Out" for an investment choice is more than 100%, the Fund Switching Instruction for the particular investment choice will be carried out as if it is 100%. 有效資產轉換指示(即第2部份)必須為(a)每個投資配置百分比須以至少1%的整數(即完整的數目)表示,及(b)全部於「轉入」欄位的投資配置百分比之總和等於100%。若基金轉換指示並未符合上述要求,包括但不限於任何投資配置百分比並不是至少1%的整數或全部於「轉入」欄位的投資配置百分比之總和不等於100%,則該基金轉換指示將被視作無效。若某一投資選擇的投資配置百分比於「轉出」欄位超過100%,有關該投資選擇的基金轉換指示將以100%執行。
2. If any fund is pending for switching out, new instructions for switching out the remaining balance of the said fund will not be accepted until the pending instructions have been completed. 如任何基金涉及尚待完成的轉出指示,將不會接受有關該基金內剩餘結餘的新基金轉出指示,直至尚待完成的轉出指示完成為止。
3. The switch existing assets instructions will apply to the existing account balance only. The existing account balance may include the amount(s) in relation to the transactions that has / have been processed but has / have not yet been reflected in the account. 轉換現有資產指示只適用於帳戶內的現有結餘;惟現有結餘可能包括已執行或正在處理的交易所涉的款項,所以帳戶所載之戶口結餘或未能及時反映有關款項。
4. In general, when making fund switching instruction, if you choose to switch from the DIS to other constituent funds (including Invesco Core Accumulation Fund and Invesco Age 65 Plus Fund as standalone investments) within the scheme, please note that redemption and subscription of fund units may be involved, and vice versa. 一般而言,在閣下作出基金轉換指示時,若選擇由預設投資轉換至計劃內的其他成份基金(包括作為單獨投資的景順核心累積基金及景順65歲後基金),請注意當中可能會涉及基金單位的贖回及認購;反之亦然。
5. For member who has invested in DIS, if one or more of the specified fund switching instruction(s) is / are being processed on the annual date of de-risking for a relevant member, the annual de-risking will normally take place on the next dealing day after completion of such specified instructions where necessary and vice versa. 就投資於預設投資的成員,如有關成員每年作出隨年齡降低投資風險的安排時,有一個或超過一個的基金轉換指示正在執行中,該周年降低投資風險的安排一般在該等指示完成後(如有需要)的下一個交易日執行;反之亦然。
6. If you switch into or out of the DIS, such switching may negatively affect the long-term balance between the risks and returns attributes which have been built into the DIS. 若閣下轉入或轉出預設投資,該轉換可能對作為長線策略以納入預設投資的風險與回報特質間之平衡構成不利影響。
7. No annual de-risking will be performed if all funds in DIS have been redeemed. 如所有預設投資內之基金已被贖回,每年的自動降低投資風險安排將不會執行。

Section 3 – Change of Investment Mandate for Future Contributions and Transfer-in Asset 第3部份 – 更改未來供款及資產轉入的投資指示

Important Note 重要事項：

Please indicate your investment mandate for each of Mandatory Portion, Voluntary Portion and Flexible Voluntary Portion (if applicable) in the columns provided below. Every portion can have individual investment mandate. If you do not wish to choose an investment option, you do not have to do so. For details, please refer to the Remarks in this Section. 請於下列欄位清楚填寫閣下的「強制性」、「自願性」及「靈活自願性」(如適用)供款部份之投資指示,每個部份可以有不同的投資指示。若閣下不願意提供投資選擇,閣下可選擇不提供。詳情請參閱本部份的備註。

Please note that the DIS is not a fund, it is a ready-made investment arrangement that invests in two Constituent Funds, namely Invesco Core Accumulation Fund ("CAF") and Invesco Age 65 Plus Fund ("A65F"), to **automatically** manage investment risk exposure by reducing the exposure to higher risk assets, as the CAF, and correspondingly increasing the exposure to lower risk assets, as the A65F, when members approach their retirement age. In general, the de-risking adjustment of asset allocation between two Constituent Funds will be carried out annually on a member's birthday between the ages from 50 to 64 years old. For details, you may refer to the information on DIS at www.bcthk.com. For your investment choice combination, you are free to choose to invest into the DIS and / or one or more constituent funds from the list below (including Invesco Core Accumulation Fund and Invesco Age 65 Plus Fund as standalone investments). 請注意,預設投資並非一項基金,它是一項預先制定的投資安排,它投資於兩項成份基金,即景順核心累積基金(「CAF」)及景順65歲後基金(「A65F」),隨成員接近退休年齡而自動減持較高風險資產(即「CAF」),同時相應增持較低風險資產(即「A65F」)的比例,藉以降低投資風險。此降低風險的調整安排將一般會在成員50至64歲期間每年的生日當天執行。詳情可參照於www.bcthk.com的預設投資資訊。於閣下的投資選擇組合內,閣下可自由選擇投資於預設投資及/或下列一個或多個成份基金(包括作為單獨投資的景順核心累積基金及景順65歲後基金)。

Members should note that although DIS is a statutory arrangement, it does not guarantee capital repayment nor positive investment returns. Please refer to the Offering Documents for details. 成員請注意,預設投資雖是法定安排,但不保證可償還資本或錄得正面投資回報。有關詳情請參閱要約文件。

Please invest my **future contributions** in the following manner 請按以下指示投資本人的**未來供款**：

Investment Choices 投資選擇	Code 代號	New Investment Allocation Percentage % (Must be an Integer, min. of 1%) 新的投資配置百分比% (須以整數填寫, 最少1%)		
		Mandatory Portion 強制性供款部份	Voluntary Portion 自願性供款部份	Flexible Voluntary Portion 靈活自願性供款 部份
Default Investment Strategy ⁺ 預設投資策略 ⁺	DIS			
Invesco Hong Kong and China Equity Fund 景順中港股票基金	HK			
Invesco Global Index Tracking Fund ^{△◇} 景順環球追蹤指數基金 ^{△◇}	GL			
Invesco Hang Seng Index Tracking Fund [△] 景順恒指基金 [△]	HS			
Invesco US Index Tracking Fund ^{△◇} 景順美國追蹤指數基金 ^{△◇}	US			
Invesco Asian Equity Fund 景順亞洲股票基金	AE			
Invesco Growth Fund 景順增長基金	GR			
Invesco Balanced Fund 景順均衡基金	BF			
Invesco Core Accumulation Fund 景順核心累積基金 (No automatic de-risking features 沒有自動降低投資風險特性)	CA			
Invesco RMB Bond Fund 景順人民幣債券基金	RB			
Invesco Capital Stable Fund 景順資本穩定基金	CS			
Invesco Age 65 Plus Fund 景順65歲後基金 (No automatic de-risking features 沒有自動降低投資風險特性)	65			
Invesco Global Bond Fund 景順環球債券基金	GB			
Invesco MPF Conservative Fund [#] 景順強積金保守基金 [#]	CP			
Total 合共 (%)		100%	100%	100%

⁺ Please refer to the information about the DIS in the Offering Documents 請參閱要約文件內有關預設投資的資料

[△] Please read the disclaimer of index providers in the Offering Documents 請參閱要約文件內有關指數供應商的免責聲明

[◇] Invesco US Index Tracking Fund and Invesco Global Index Tracking Fund are not an ESG fund in Hong Kong 景順美國追蹤指數基金及景順環球追蹤指數基金並非在香港的環境、社會和企業管治基金

[#] Previously known as Capital Preservation Fund 前稱保本基金

Remarks 備註：

- If you do not specify an allocation for either the Mandatory Portion, the Voluntary Portion or the Flexible Voluntary Portion, your allocation in respect of that portion (or portions) will remain unchanged. 若閣下沒有提供強制性供款部份、自願性供款部份或靈活自願性供款部份的投資配置指示，閣下該部份的投資配置將維持不變。
- If neither you nor your employer has elected to make any Voluntary Contributions but you have specified an Investment Allocation Percentage for the Voluntary Portion in the above table, the Investment Allocation Percentage you specified in the above table will be applied to the subsequent Voluntary Contributions made in future unless you provide the Trustee a new Investment Allocation Percentage for such subsequent Voluntary Contributions. 若閣下或僱主不作出任何自願性供款，而閣下在上表為自願性供款部分提供投資配置百分比，此投資配置百分比將適用於閣下或僱主於日後作出的自願性供款，直至閣下為該自願性供款重新提供投資配置百分比予受託人。
- By redirecting the future contributions in Section 3 – Change of Investment Mandate for Future Contributions and Transfer-in Asset, you are changing the fund choice for both your future contributions and transfer-in asset. However, this instruction does not apply to the transfer-in asset from another MPF account within the BCT Strategic MPF Scheme. 透過第3部份 – 「更改未來供款及資產轉入的投資指示」，閣下的未來供款及轉入的資產將按新的基金選擇進行投資。然而，此投資指示不適用於自BCT強積金策略計劃內的其他賬戶轉入的資產。
- The Trustee reserves the right to disregard and consider invalid any instruction received after the earlier of the date your membership under the Plan terminates and the date the Trustee receives notification that such membership shall terminate. 在閣下終止參與本計劃或受託人收到終止通知之後所收到的指示(以較前者的日期為準)，受託人有權視作無效。
- If there is no investment choice specified in any portion since your enrolment of the account, all future contributions or transfer-in asset (excluding Flexible Voluntary Portion) to the respective account will be invested into the DIS. 若閣下在登記戶口後沒有在任何供款部分提供投資選擇，該戶口的所有將來供款或轉入資產(靈活自願性部份除外)將會投資於預設投資。
- A valid Investment Mandate for each portion must be such that (a) each Investment Allocation Percentage is specified as an integer, i.e. a whole number, of at least 1%, and (b) all of the Investment Allocation Percentages add up to 100% in total. If an Investment Mandate does not comply with such requirements including, but not limited to cases where any Investment Allocation Percentage is specified not as an integer of at least 1% or all of the Investment Allocation Percentages add up to more than 100% in total, the Investment Mandate will be regarded as invalid. If all of the Investment Allocation Percentages add up to less than 100% in total, you would be regarded as not having given a valid Investment Mandate, and all investment will be made in the same way as before until valid investment mandate to change investment mandate is received by the trustee. 每個供款部份的有效投資指示必須為(a)每個投資配置的百分比須以至少1%的整數(即完整的數目)表示，及(b)全部投資配置百分比的總和等於100%。若投資指示並未符合上述要求，包括但不限於任何投資配置的百分比並不是至少1%的整數或全部投資配置的百分比總和超過100%，則該投資指示將被視作無效。若全部投資配置百分比的總和少於100%，閣下將被視作未有作出有效的投資指示及所有投資將維持原有投資配置，直至受託人收到更改投資指示的有效投資指示為止。

Section 4 – Authorization and Declaration 第4部份 – 授權及聲明

I declare that 本人聲明

1. All information in this Form is accurate. 本表格所載資料均屬正確無訛。
2. I understand that the Trustee may not be able to process this application if I fail to provide any information requested in this Form. 本人明白倘若本人未能提供本表格所需的資料，受託人將可能無法處理有關申請。
3. I have read and agree to comply with the governing rules of the Plan. 本人已瞭解並同意遵守本計劃之計劃條款。
4. I undertake to notify the Trustee as soon as possible of any changes to the information contained in this Form. 本人承諾如本表格內所載之資料有任何更改，將盡早通知受託人。
5. I understand that I will be required to provide evidence required by applicable laws and regulations relating to anti-money laundering checks to provide my identity and source of funds. If Invesco / the Trustee does not receive satisfactory evidence, further documentation may be requested, and the relevant transaction shall not be processed until such documentation is received. 本人明白須就現行打擊清洗黑錢的有關法例及規則的要求而提供資料，以證明本人的身份及資金的來源。倘若景順或受託人未能收到滿意之證明，則可要求提供進一步資料，而有關交易謹在接獲有關資料後方可進行。

Signature of Member 成員簽署

(Must be identical to the Trustee's record 必須與受託人的記錄相符)

Date 日期

Please return the completed Form by mail or by fax to:

Pension Services (INV)
Bank Consortium Trust Company Limited
18/F Cosco Tower, 183 Queen's Road Central, Hong Kong
Fax: (852) 2736 1966

請將填妥的表格郵寄或傳真至：

銀聯信託有限公司
退休金服務 (INV)
香港皇后大道中183號中遠大廈18樓
傳真：(852) 2736 1966

BCT use only 銀聯信託專用：	Document Received Date:	Inputted By:	Checked By:	Remarks:
		Date Inputted:	Date Checked:	